



Beach ParaVolley World Championships Series

Minimum Requirements Summary for Promoters / Hosts

- The events will be known as the **Year World ParaVolley Beach World Championships Series, City, Country**
 - For example:

**2019 World ParaVolley
Beach World Championships Series
Pingtan, China**
- This can be abbreviated to The **City Beach World Championships Series**
 - For example:

Pingtan Beach World Championships Series
- World ParaVolley has the right to add a sponsor name to the event name.
- If the PROMOTER wishes to add a sponsor name to the event, such rights must be negotiated with World ParaVolley prior to signing any sponsor contract.
- The competition will run for a minimum of 4 days
- Participating teams will arrive 3 days prior to the start of competition
- All participants and Officials will depart the day after competition finishes
- The Venue shall contain at least one (1) competition court and one (1) warm-up court.
 - NOTE: The Promoter shall provide sufficient competition courts to allow the competition to be completed in the allocated time – for example, if 12 Men and 12 Women teams participate, then would be a requirement for at least 2 or possibly 3 completion courts for the early part of the event
- The Competition Venue/Beach shall contain a courtside changing and showering area for players.
- The Competition Venue/Beach shall contain a minimum of four (4) suitable administrative rooms for the use of World ParaVolley ITOs and such rooms may be shared with PROMOTER personnel.
- The Competition Venue/Beach shall meet the World ParaVolley technical requirements according to the Beach Volleyball Rules of the Game and the Sport Regulations Handbook.
- Specific Requirements should include:
 - Electricity must be provided at the venue for players and officials
 - Internet / wifi must be provided at the venue for players and officials
 - Lockers must be provided at the venue for players and officials to store valuables during the day
 - Toilets must be situated close to the courts (less than 50 m) especially as our athletes have disabilities
 - Food / snacks must be available at the venue, as players and officials may not have time to return to the hotel for lunch
 - Hotels should provide access to filtered water or water in bottles

- Hotel food options should include some plain food and high-protein options
- World ParaVolley staff and ITOs are to be accommodated in single rooms in at least 4-star level accommodation.
- World ParaVolley International Technical Officials (ITOs) will arrive and require accommodation from the following dates:
 - 3 days prior to competition; Technical Delegate, Chief Classifier, Classifiers (4), Referee Delegate (1)
 - 2 days prior to competition; World ParaVolley President, International Referees (2), Media Delegate / Official Photographer
- The PROMOTER agrees to pay per diems for ITOs as appropriate
- The maximum size for a Delegation is 4 persons; being 3 players and 1 Coach/Manager.
- If a team wishes to exceed the Delegation maximum number, the permission of World ParaVolley and the PROMOTER must be obtained, and the board & lodging rates negotiated.
- Participating teams are responsible for the following costs:
 - National or international travel
 - Travel insurance
 - Food and accommodation costs (such costs are to be approved by World ParaVolley and stated in the Bid Document)
 - Medical insurance to cover hospitalisation and possible repatriation
 - Visas – as applicable
 - Entry fee payable to World ParaVolley – currently EUR 100
 - Refundable Security Fee in cash (if required by the PROMOTER)
- Only teams entered by current World ParaVolley Members “in good standing” may participate in the event.
- An event is designed for 16 teams in each Category
- Categories will include
 - Men – 3 male players
 - Women – 3 Female players
 - Universal – 3 players, including at least one female and one male
- World ParaVolley Members can enter up to two teams in each Category
- Promoter / HOST Members may have the opportunity to enter up to four (4) teams, with the final number per Member Nation and Host, determined by the World ParaVolley Sport Department
- The Final Team Entry Form containing 3 (three) players and up to 1 (one) coach/team manager shall be lodged with the World ParaVolley General Manager and Sport Director and the PROMOTER at least 3 months prior to the start of the competition.
- Teams may only officially enter players who already have a current and valid World ParaVolley Beach ParaVolley (Standing) Classification or who anticipate obtaining Classification at the event.
- The PROMOTER will be required to fund an Inspection Visit to confirm the venue and logistics no later than 6 months prior to the start of competition
- The PROMOTER shall be responsible for the construction of the competition courts which shall meet the competition standards including one main court with tribune and training courts, and the layout and design of the venue according to the requirements of World ParaVolley.

- The PROMOTER holds the rights to develop a sponsor of the event title presentation and other marketing affairs subject to World ParaVolley approval. The PROMOTER shall abide by the laws and the regulations and shall not violate the legal rights of World ParaVolley, and any other related party during the marketing development.
- The PROMOTER shall cover the following expenses:
 - Events Rights Fee payable to World ParaVolley at Contract Signing
 - Local transportation (Airport-Hotel-Airport and Hotel-Competition venue/Beach-Hotel).
 - International economy class air travel tickets (minimum standard) for the ITOs.
 - Provision of free wi-fi at the Competition Venue/Beach and Hotel.
 - Meeting expenses (Preliminary Inquiry and Technical Meeting).
 - Anti-Doping testing expenses of a maximum of USD \$6,000 for “in competition” and/or “out of competition” testing and a suitable education program to meet the requirements of WADA.
 - Potentially, player uniforms (tops) suitable for Beach ParaVolley, including the opportunity for sponsorship by the PROMOTER.
 - Costs associated with delivering the World ParaVolley branding and required sponsor branding
 - Event security costs.
 - Medals, Trophies for gold, silver and bronze winners. (3 medals per team)
 - All Ceremony expenses.
 - Promotion expenses (posters, fliers, flags etc) including the establishment of an event website and social media account
 - Television production if applicable.
 - Live streaming costs including establishing the logistics for live streaming and providing staff to undertake this in cooperation with World ParaVolley’s Media Delegate.
 - Event insurance – with written evidence of the event insurance being provided to World ParaVolley.
- The PROMOTER shall organise:
 - Referee Theory and Practical (Sport Rehearsal) sessions
 - Classification Rooms and facilities for Classifiers to support the pre-event Classification of players
 - ITO rooms and facilities as required for the TD, RD, MD, Photographer and Referees
- The PROMOTER may sell spectator tickets to the event and shall retain the income from such sales.
- The PROMOTER shall provide the required number of local staff to support the event:
 - Qualified WPV/FIVB Beach Referees
 - Technical Officials such as Line Judges, Scorers and Assistant Scorers
 - Court Assistants (Sand Rakers and Ball Retrievers)
 - Communications Manager
 - General volunteers, including court staff to manage the operations of the court
 - Team Liaison Officers/Interpreters
- The PROMOTER will provide appropriate medical, first aid and physiotherapist services for all participants.

- The PROMOTER must provide Classification rooms and facilities at the Hotel for two (2) days prior to the start of competition. These requirements are for 2 rooms, for 2 classification panels to operate, scanner, printer, bathroom and in a private location.
 - The PROMOTER should include a physiotherapist as part of the medical team, or as a minimum, at least access to someone who can tape injuries and strap muscles for match play
 - The Promoter must provide an interpreter in case of injury who stays with the medical team, or medical staff that can speak English
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- The PROMOTER shall use the official approved and homologated World ParaVolley Beach Volleyball equipment / nets / posts etc (provided by QH, Senoh) and if such equipment is not used, a compensation payment to World ParaVolley
 - The PROMOTER shall use the approved volleyball - the *Elite Molten BV5000*. World ParaVolley shall supply an agreed number of Molten volleyballs and referee whistles free of charge. The PROMOTER is responsible for any transport charges and import duties.