



World ParaVolley

JOB DESCRIPTION

Position Title:	Chair, Anti-Doping Commission
Method of Appointment:	Recommended to the Board by the Medical Director and approved by the Board
Period of Office:	Four years commencing 2018
Responsible to:	Medical Director
Date Updated:	December 2017

Organisation statement:

World ParaVolley is a member of the International Paralympic Committee (IPC) and is recognised by IPC as the sole International Federation with worldwide responsibility for volleyball for athletes with a physical impairment. The Mission of *World ParaVolley* is to encourage the growth and development of volleyball for athletes with a physical impairment in all nations of the world through an organised programme of education, instruction, promotion and competition, aimed at stimulating athletes and officials to join the worldwide volleyball family.

Description of Position:

The Chair of the Anti-Doping Commission is responsible for anti-doping matters relating to all disciplines of World ParaVolley and the effective functioning of the Commission. The main focus of this position is to ensure compliance with the WADA Anti-Doping Code.

Reporting and Working Relationships:

The Chair of the Anti-Doping Commission reports to the Medical Director and works co-operatively with the Sport Director and the local organising committees of events.

Duties and Responsibilities:

Regularly liaise and communicate with the Medical Director by;

1. Providing advice on all matters relating to doping control
2. Providing advice on anti-doping processes and procedures at events

Ensure up-to-date information is obtained on anti-doping matters by establishing and maintaining relevant networks and attending appropriate seminars and conferences.

Ensure up-to-date and accurate information is disseminated to coaches, team doctors and athletes by regular communication before, during and after events.

Ensure the efficient and effective functioning of the Anti-Doping Commission by regularly communicating on anti-doping matters with a focus on the latest WADA issues, trends and policies.

Ensure co-operation with the Medical Research Committee by recommending suitable topics for research.

Ensure proper processes are followed by complying with the constitution and policies established for the conduct of World ParaVolley activities.

Undertake any other reasonable duties as requested by the Medical Director.

Skills and Knowledge:

Essential:

1. A medical and scientific knowledge of all disciplines of volleyball offered by World ParaVolley
2. An advanced knowledge of the WADA Anti-Doping Code and a detailed working knowledge of the anti-doping testing system
3. An appropriate level of medical/allied health training and qualification
4. Ability to provide leadership to the Anti-Doping Commission
5. Efficient and effective communication skills and a working knowledge of information technology
6. An understanding of the structure, processes and procedures of World ParaVolley
7. A respect and appreciation of the cultural differences within the World ParaVolley community
8. Competencies in the English language, verbal and written.

Desirable:

1. An understanding of the strategies, governance, structure and policies of WADA.

Experience:

1. Medical and/or allied health professional experience with a focus on anti-doping matters.
2. Experience in the disciplines of World ParaVolley
3. Practical experience in doping control.

World ParaVolley Organisational Chart:

See attached chart for the relationship of this position to the organisation as a whole.